

Family Public Law (FPL) Release Note

Legal Representatives - Case access for Legal Counsel release

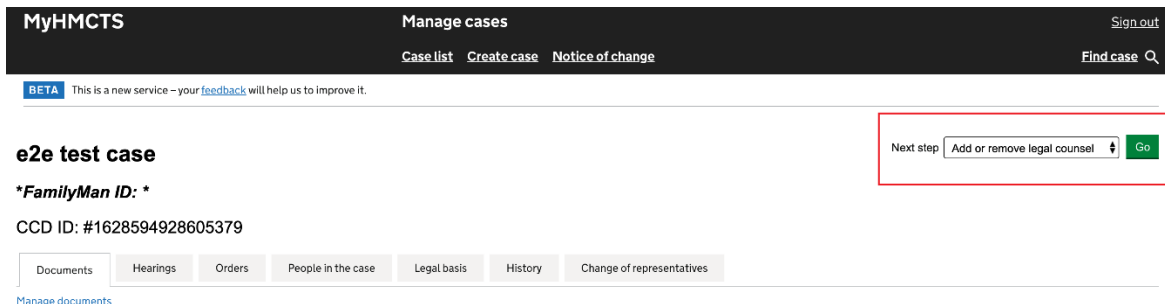
Go Live: 23 August 2021

Family Public Law is providing all Respondent/Childs Solicitors with the ability to add a Legal counsel such as a barrister/solicitor from a different legal firm to a case. This supports a better way of working for Local Authorities, Respondents and Child Solicitors, and their legal teams.

How will this release impact Legal Professionals?

A Respondent/Child Representative is responsible for providing access to Legal Counsel (barrister) they are outsourcing work too. (The barrister is not part of your organisation and has their own organisation registered in MyHMCTS).

A Child/Respondent Legal Representative will be able to add a Legal Council (Barrister/solicitor) to a case through the 'add or remove Legal Counsel event.



MyHMCTS Manage cases Sign out

Case list Create case Notice of change Find case Q

BETA This is a new service – your [feedback](#) will help us to improve it.

e2e test case

*FamilyMan ID: *

CCD ID: #1628594928605379

Documents Hearings Orders People in the case Legal basis History Change of representatives

Manage documents

Next step Add or remove legal counsel Go

Add or remove legal counsel

#1615- 3859- 1171-7403

Use this feature to add or remove a legal representative who'll be taking this case for you.

Legal representatives must be registered to use the service before you can add them to a case.

After they're registered, they'll only have access to cases you add them to. They will not be able to see all your organisation's cases.

They can register at <https://manage-org.platform.hmcts.net/register-org/register>

Previous Continue

The Respondent or Child Solicitor will then be able to add one or more Legal Counsel (barristers/solicitors) from a registered organisation to access the case, so they can provide legal services. To make it easier to locate a registered organisation, Representatives can use the 'Search for an organisation' field (see the screenshot below):

Add or remove legal counsel

#1615- 3859- 1171-7403

Legal counsellor

[Add new](#)

Legal counsellor 1 [Change](#)

First name

Last name

Email address

Phone number

Search for an organisation

You can only search for organisations already registered with MyHMCTS.
For example, you can search by organisation name or address.

Organisation name and address

MOORE & TIBBITS
34 HIGH STREET
WARWICK
WARWICKSHIRE
CV34 4BE [Select](#)

Oxley and Coward Solicitors LLP
34-46 Moorgate Street
Rotherham
South Yorkshire
S60 2HB [Select](#)

Mooney Everett Solicitors
30 Derby Street
Ormskirk
L39 2BY
7-8 Arden House [Select](#)

Bater Law
The Business Centre Miskin Manor
Pontyclun
CF72 8ND [Select](#)
450 PABLOW MOOR ROAD

[▶ Can't find the organisation you are looking for?](#)

[Add new](#)

When the Legal Counsel (barrister/solicitor) has been added, the Respondent will have the opportunity to review the details of the legal counsel they are about to add to the case on the 'Check your answers' screen. If happy, they should select 'Save and Continue'. Details of the legal counsel will then be available under the 'People in the case' tab of the digital service.

e2e test case Next step:

FamilyMan ID: mockcaseID
CCD ID: #1623530309719053

[Summary](#) [Further evidence](#) [History](#) [Hearings](#) [Draft orders](#) [Orders](#) **People in the case** [Legal basis](#) [Judges](#)

Allocated Judge

Judge or magistrate's title	Her Honour Judge
Last name	Moley
Email Address	moley@example.com

Child

Child 1

Party

First name	Timothy
Last name	Jones
Date of birth	1 Aug 2015
Gender	Boy

Representative

First name	Joel
Last name	Whadon
Email	bjones@email.com

Organization

Name:	Swansea City Council
Address:	Flat 1, Swansea Apartments Swansea Central Square 11 42 Floor street Swansea Swansea United Kingdom CF9 2GE

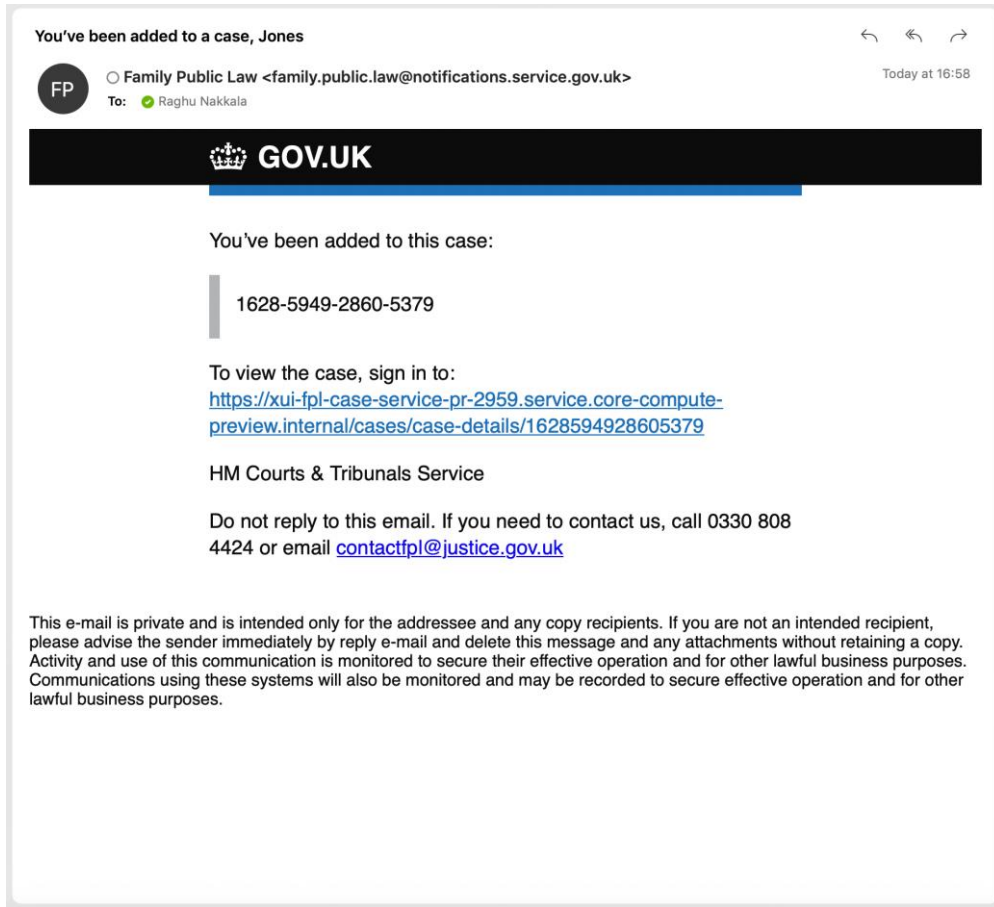
Legal counsellor

First name	Zack
Last name	Snyder
Email	bjones@email.com

Organization

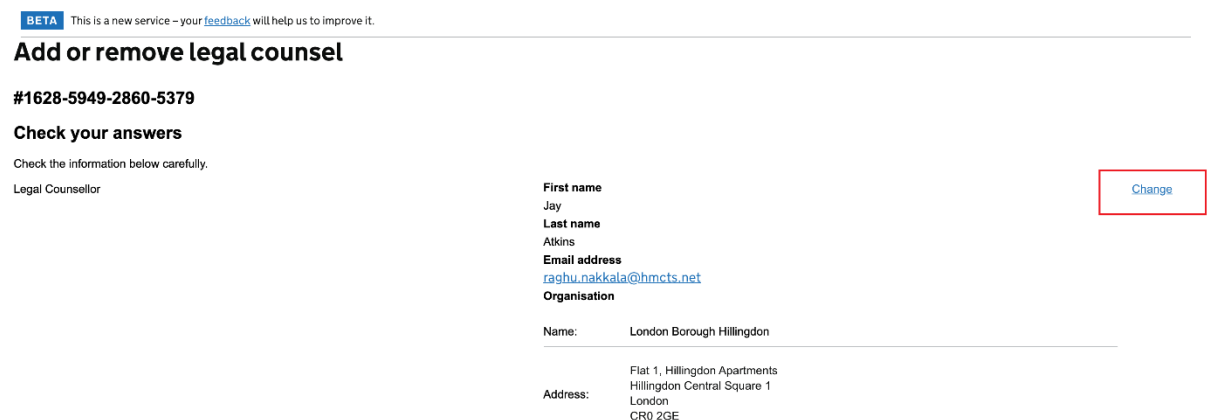
Name:	Swansea City Council
Address:	Flat 1, Swansea Apartments Swansea Central Square 11 42 Floor street Swansea Swansea United Kingdom CF9 2GE

The barrister/solicitor will then receive an email notifying them that they can access the case.

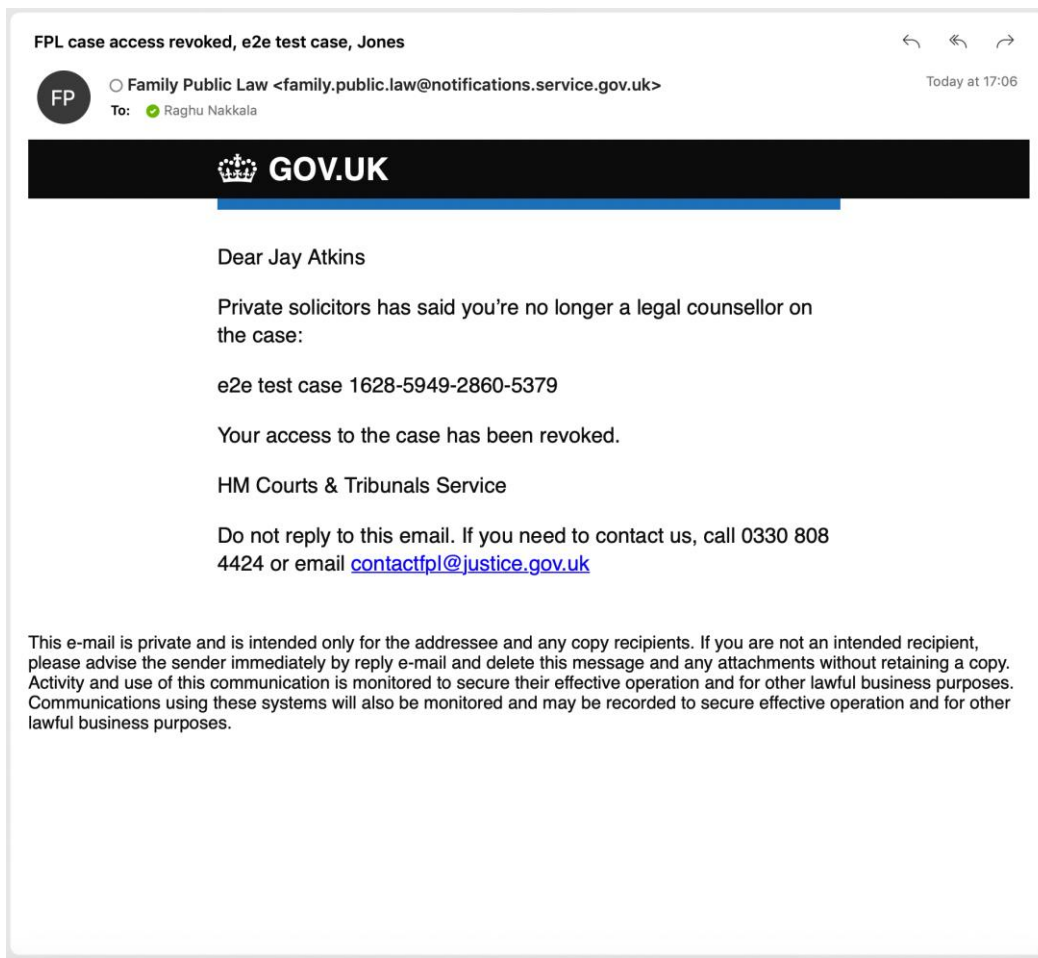


As the case progresses, they will receive notification from the digital service to provide updates on the case.

To remove a barrister's access to a case, a Respondent should access the 'Add or remove legal counsel' event. The Respondent should then select 'Change' beside the details of the legal counsel on the case to proceed to edit their details or revoke their access.



The barrister will then receive an email confirming they have been removed from the case in the digital service:



The project can be contacted at PublicLawAndAdoption@justice.gov.uk if you have any feedback relating to this functionality.